

## Appendix A

## 12. The Broad Categories of Unfair Means Resorted to by Students at the University/College/Institution Examinations and the Quantum of Punishment for each Category thereof.

## S. No. Nature of Malpractice

## Quantum of Punishment

- in* ↓
- 28* *अनुपस्थिति* *specific quantity*
- (1) Possession of copying material *अनुपस्थिति* Annulment of the performance of the student at the University/College/Institution examination in full.\*
- (Note :— This quantum of punishment shall apply also to the following categories of malpractices at Sr. No. (2) to Sr. No. (12) in addition to the punishment prescribed thereat.
- (2) Actual copying from the copying material *अनुपस्थिति/62 दफ्त* Exclusion of the student from University or College or Institution examination for one additional examination.
- (3) Possession of another student's answer-book. Exclusion of the student from University or College or Institution examination for one additional examination. (BOTH THE STUDENTS)
- (4) Possession of another student's answer-books + Actual evidence of copying therefrom. Exclusion of the student from University or College or Institution examination for two additional examinations (BOTH THE STUDENTS).
- (5) Mutual /Mass copying. Exclusion of the student from University or College or Institution examination for two additional examinations.
- (6) (i) Smuggling-out or smuggling-in of answerbook as copying material. Exclusion of the student from University or College or Institution examination for two additional examinations.
- (ii) Smuggling-in of written answer-book based on the question paper set at the examination. Exclusion of the student from University or College or Institution examination for three additional examinations.
- (iii) Smuggling-in of written answer-book and forging signature of the Jr. Supervisor thereon. Exclusion of the student from University or College or Institution examination for four additional examinations.
- (7) Attempt to forge the signature of the Jr. Supervisor on the answerbook or supplement. Exclusion of the student from University or College or Institution examination for four additional examinations.
- (8) Interfering with or counterfeiting of University/College/Institution seal, or answerbooks or office stationery used in the examinations. Exclusion of the student from University or College or Institution examination for four additional examinations.
- (9) Answerbook, main or supplement written outside the examination hall or any other insertion in answerbook. Exclusion of the student from University or College or Institution examination for four additional examinations.
- (10) Insertion of currency notes/to bribe or attempting to bribe any of the person/s connected with the conduct of examinations. Exclusion of the student from University of College or Institution examination for four additional examinations.
- (Note :—This money shall be credited to the Vice-Chancellor's Fund)
- (11) Using obscene language/violence threat at the examination centre by a student at the University/College/Institution examination to Jr./Sr. Supervisors/Chief Conductor or Examiners. Exclusion of the student from University or College or Institution examination for four additional examinations.
- (12) (a) Impersonation at the University/ College/Institution examination. Exclusion of the student from University or College or Institution examination for five additional examinations. (both the students if impersonator is University or College or Institute student).
- (b) Impersonation by a University/College/ Institute student at S.S.C./H.S.C. any other examinations. Exclusion of the impersonator from University or College or Institution examination for five additional examinations.
- 7/10/2020*

- (13) Revealing identity in any form in the answer written or in any other part of the answerbook by the student at the University or College or Institution examination. Annulment of the performance of the Student at the University or College or Institution examination in full.
- (14) Found having written on palms or on the body, or on the clothes while in the examination. Annulment of the performance of the student at the University or College or Institution examination in full.
- (15) All other malpractices not covered in the aforesaid categories. Annulment of the performance of the student at the University or College or Institution examination in full, and severe punishment depending upon the gravity of the offence.

16. If on previous occasion a disciplinary action was taken against a student for malpractice used at examination and he/she is caught again for malpractices used at the examinations, in this event he/she shall be dealt with severely. Enhanced punishment can be imposed on such students. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.

17. Practical/Dissertation/Project report Examination.

Student involved in malpractices at Practical/Dissertation/Project report examinations shall be dealt with as per the punishment provided for the theory examination.

18. The Competent Authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.

\*(Note : The term "Annulment of Performance in full" includes performance of the student at the theory as well as Annual Practical examination, but does not include performance at term work, project work with its term work, oral or practical and dissertation examinations unless malpractice used threat).

13. **Malpractices used or Lapses Committed by any Paper-Setters, Examiners, Moderators, Referees, Teachers or any other persons connected with the Conduct of Examination.**

(I) **Competent Authority :**

- (a) The Board of Examinations shall be the competent authority to take appropriate disciplinary action against the paper-setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations committing lapses or using, attempting to use, aiding, abetting, instigating or allowing to use malpractice/s at the examinations conducted by the University.
- (b) The Management (includes the Trustees, Managing Body or Governing Body) of the constituent affiliated/conducted college or Recognised Institution shall be the competent authority to take appropriate disciplinary action against the paper-setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations committing lapses or using, attempting to use, aiding, abetting, instigating or allowing to use malpractice/s at the examination conducted by the constituent affiliated/conducted colleges' or Recognised Institution on behalf of the University.

(II) **Definition—Unless the Context Otherwise Requires :**

- (a) "Paper-setter, examiner, moderator, referee and teacher" means and includes person/s duly appointed as such for the examination by the competent authority and the term "any other person connected with the conduct of examination" means and includes person/s appointed on examination duty by the competent authority: *कार्य दल*
- (b) Malpractice/lapses includes one or more of the following acts or omissions on the part of the person/s included in (a) relating to the examination :—
- (i) Leakage of question/s or question paper set at the University/College/Institution examination before the time of examination.
- (ii) Examiner/Moderator intentionally awarding marks to student in assessment of answerbooks, dissertation or project work to which the student is not entitled or not assigning marks to the student to which the student is entitled.

*to give a title to student / examiners  
examined, answer book.*